

## MEMORANDUM

To: All pastors, administrators, and confirmation program coordinators  
From: Rev. Matthew J. Kujawinski  
Date: October 30, 2023  
Re.: Confirmation Packet for 2024

Greetings to you all!

The preparation for Confirmation Masses has changed in many ways. Please fully read this entire packet and print out all pages. If you have any questions, feel free to contact the Office for Divine Worship at 814-824-1271 or [Worship@ErieRCD.org](mailto:Worship@ErieRCD.org). Many thanks!

Please note the following important items for confirmation celebrations in 2024:

1. Group or individual photos with the Bishop will take place **only in the Church immediately following the confirmation Mass**. Please organize photos accordingly. The Bishop will visit the reception afterward but will not remain vested for formal pictures.
2. The Bishop intends to arrive at the confirmation site approximately one hour prior to the start of the Mass. Please have a private room or office designated for him to vest and prepare for Mass.
3. So that he may recognize and acknowledge them appropriately, the Bishop requests that pastors convey to him prior to the confirmation, the names of any particular parishioners, religious, or public officials in attendance whom the Bishop should acknowledge. This information can be communicated through the Office for Divine Worship.
4. A meal is not required but if a dinner is held, please begin at 5:30 pm for weekday confirmations (Monday-Friday.) Lunches or dinners for weekend confirmations can be scheduled individually through the Office for Divine Worship. This is to assist the Bishop with his travel plans.
5. Pastors and administrators are asked to review this packet before giving it to their confirmation coordinator.

Contents of the 2024 Packet:

1. Liturgy planning notes
2. Server contact information form
3. Note on recording confirmations
4. Complete confirmation schedule

**\*\* This Confirmation Packet will be available online in the Office for Divine Worship section of the diocesan website. Please refer to the online version for the most recent information. \*\***

## CONFIRMATION 2024: Liturgy Planning Notes

- The Office for Divine Worship will prepare **all** Confirmation Liturgies and will **email** a short questionnaire to the pastor of each place of celebration for the selected music, readers, servers, etc.
- **Mass:** The Bishop will use the text of the **Ritual Mass for Confirmation** with red vestments whenever possible. This would apply to all confirmations in 2024 except for the following days (and the anticipated Masses which precede them):
  - all Sundays of Lent
  - all Sundays of Easter
  - The Octave of Easter
  - Saint Joseph (March 19)
  - Annunciation of the Lord (April 8)
  - Ascension of the Lord (May 9)
  - Christ the King (November 24)
- **Readings:** The readings for the Confirmation Liturgies (except for those days mentioned above) will be as follows:  
  

<b>Outside the Easter Season:</b>	Isaiah 42:1-3, Lectionary 764-2 Ephesians 1:3a, 4a, 13-19a, Lectionary 765-11 Luke 4:16-22a, Lectionary 768-5
<b>Easter Weekday:</b>	Acts 2:1-6, 14, 22b-23, 32-33, Lectionary 765-2 Galatians 5:16-17, 22-23a, 24-25, Lectionary 765-10 John 15:18-21, 26-27, Lectionary 768-11
- **Servers:** Parishes are asked to schedule **three to five** (five is preferred, if possible) altar servers who should be at the church **at least 30 minutes prior** to the start of Mass. If fewer than three servers are available, **please let the Office for Divine Worship know ahead of time.** In the absence of student servers, adult servers are welcome.
- A lector (even a candidate for confirmation) carries the Book of the Gospels only in the absence of a deacon, since the ministry of proclaiming the Gospel (and carrying the Book) belongs properly to deacons.
- The *Gloria* is required for **all** Confirmation Liturgies except for the Sundays of Lent (Roman Missal Ritual Masses #1, 4. Conferral of Confirmation).
- Candidates should not wear nametags, stoles, or albs.
- Only one person is to read the prepared "Calling of Candidates" sent by the Office for Divine Worship.
- In planning the method by which candidates with their sponsors will approach the Bishop for the anointing with chrism, please avoid having people standing in the pew, since this blocks the view of those sitting behind them.
- The Universal Prayer must include at least one intercession for vocations to the priesthood and religious life.

- The Bishop requires that students choose confirmation names which can be found in *Butler's Lives of the Saints*, or saints who have been named by the Church since 1900. Students should be led to choose names of saints whose lives are grounded in fact, not in legend. Please see Religious Education Policy 631.14 for a full explanation of saint-selection criteria.
- Music during confirmation should follow the 2008 guidelines established by the United States Bishops as published in *Sing to the Lord*, nos. 137-199.
- If you use worship aids in your pews, use screens, and/or are live streaming, remember to report all usage of the music used to your licensing company (OneLicense.net, CCLI, etc.) If live streaming, please be sure you have the proper subscription with your music licensing company.

If you have any questions, please do not hesitate to contact the Office for Divine Worship. Please know our gratitude for your attention to these important details.

# CONFIRMATION 2024

## Server Contact Information

The Bishop sends thank-you notes to the servers for confirmation and, often, it is not possible to tell from the servers' names if they are male or female. Please indicate the gender of the server by circling M (male) or F (female).

Parish where confirmation was celebrated: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Grade level: \_\_\_\_\_

Gender:        M                    F

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Grade level: \_\_\_\_\_

Gender:        M                    F

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Grade level: \_\_\_\_\_

Gender:        M                    F

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Grade level: \_\_\_\_\_

Gender:        M                    F

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Grade level: \_\_\_\_\_

Gender:        M                    F

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Grade level: \_\_\_\_\_

Gender:        M                    F

Please complete the above information and give this form to the Bishop at the time of confirmation or mail it to:

The Office of the Bishop  
St. Mark Catholic Center  
P.O. Box 10397  
Erie, PA 16514-0397



THE CHANCERY

DIOCESE OF ERIE

429 East Grandview Boulevard  
Post Office Box 10397  
Erie, Pennsylvania 16514-0397  
Phone 814-824-1135  
FAX 814-824-1124

## NOTICE

### ON THE RECORDING OF THE RECEPTION OF CONFIRMATION

With the increase of combined-parish celebrations of the sacrament of confirmation, the question of how to record reception of the sacrament has become increasingly complicated.

In accord with the decree issued by Bishop Trautman on May 23, 2005 concerning the method by which confirmations are to be recorded in the Diocese of Erie, pastors should make note of the following:

1. Each pastor is to record in full the reception of the sacrament of confirmation by his own parishioners, including reference to the place of confirmation if the reception of the sacrament takes place outside of that pastor's parish church.
2. Furthermore, the pastor of the place of confirmation is to note in the confirmation register the names of all those confirmed at that place, being sure to include at least their names, the date, the name of the minister of confirmation, and the parish where the complete record can be found.
3. Each pastor should make the appropriate notation for his own parishioners in the baptismal register of his parish and should send notification of confirmation to the place of baptism for those baptized elsewhere.

Anything to the contrary notwithstanding.

December 29, 2011

The Rev. Christopher J. Singer, J.C.L.  
Chancellor

Signature and seal are on file in the Chancery

2024 CONFIRMATION SCHEDULE FOR THE DIOCESE OF ERIE

(updated 1.2.24)

DAY OF WEEK	DATE	TIME	LOCATION OF CONFIRMATION	PARISHES INCLUDED IN CONFIRMATION
Tuesday	February 20	7:00 pm	ST. JAMES CHURCH ERIE	St. James Parish, Erie Mount Calvary Parish, Erie St. Mark the Evangelist Parish, Erie
Thursday	February 29	7:00 pm	ST. FRANCIS OF ASSISI CHURCH CLEARFIELD	St. Francis of Assisi Parish, Clearfield St. Timothy Parish, Curwensville
Monday	March 4	7:00 pm	ST. JOSEPH CHURCH WARREN	St. Joseph Parish, Warren Holy Redeemer Parish, Warren
Wednesday	March 6	7:00 pm	ST. AGATHA CHURCH MEADVILLE	The Epiphany of the Lord Parish, Meadville Our Lady, Queen of the Americas Parish, Conneaut Lake St. Anthony of Padua Parish, Cambridge Springs St. Hippolyte Parish, Frenchtown/Guys Mills St. Peter Parish, Conneautville St. Philip Parish, Linesville
Sunday	March 10	2:00 pm	ST. FRANCIS OF ASSISI CHURCH BRADFORD	St. Bernard of Clairvaux Parish, Bradford St. Callistus Parish, Kane St. Elizabeth of Hungary Parish, Smethport St. Eulalia Parish, Coudersport St. Raphael Parish, Eldred
Tuesday	March 12	7:00 pm	CHRIST THE KING CHURCH HOUTZDALE	Christ the King Parish, Houtzdale St. Agnes Parish, Morrisdale St. Basil the Great Parish, Coalport
Thursday	March 14	7:00 pm	ST. LUKE CHURCH ERIE	St. Luke Parish, Erie All Saints Parish, Waterford Holy Rosary Parish, Erie Holy Trinity Parish, Erie Our Lady of Mount Carmel Parish, Erie Our Mother of Sorrows Parish, Erie St. Boniface Parish, Erie St. John the Baptist Parish, Erie St. Patrick Parish, Erie St. Stanislaus Parish, Erie

Thursday	March 21	7:00 pm	ST. JOSEPH CHURCH OIL CITY	St. Joseph Parish, Oil City St. Patrick Parish, Franklin St. John Parish, Tidioute St. Titus Parish, Titusville
Sunday	April 7	2:00 pm	ST. TOBIAS CHURCH BROCKWAY	St. Tobias Parish, Brockway Holy Spirit Parish, DuBois Immaculate Conception Parish, Brookville Ss. Cosmas and Damian Parish, Punxsutawney
Monday	April 8	7:00 pm	ST. GREGORY THAUMATURGUS CHURCH NORTH EAST	St. Gregory Thaumaturgus, North East Our Lady of Mercy, Harborcreek
Saturday	April 13	4:00 pm	ST. PETER CATHEDRAL ERIE	St. Peter Cathedral Parish, Erie St. Bartholomew Parish, Sharpville St. Joseph Parish/Bread of Life Community, Erie St. Lawrence the Martyr Parish, Albion
Thursday	April 18	7:00 pm	ST. LEO MAGNUS CHURCH RIDGWAY	St. Leo Magnus Parish, Ridgway Holy Rosary Parish, Johnsonburg St. Joseph Parish, Force
Monday	April 22	7:00 pm	ST. MICHAEL CHURCH GREENVILLE	St. Michael Parish, Greenville Beloved Disciple Parish, Grove City Immaculate Heart of Mary Parish, Mercer St. Columbkille, Stoneboro
Wednesday	April 24	7:00 pm	ST. GEORGE CHURCH ERIE	St. George Parish, Erie
Thursday	April 25	7:00 pm	NOTRE DAME CHURCH HERMITAGE	Notre Dame Parish, Hermitage Good Shepherd Parish, West Middlesex Our Lady of Fatima, Farrell St. Anthony of Padua, Sharon St. Joseph Parish, Sharon
Thursday	May 2	7:00 pm	ST. JUDE THE APOSTLE CHURCH ERIE	St. Jude the Apostle Parish, Erie, Sacred Heart of Jesus Parish, Erie St. Andrew Parish, Erie St. Julia Parish, Erie St. Paul Parish, Erie St. Stephen, Erie

Friday	May 10	7:00 pm	HOLY CROSS CHURCH FAIRVIEW	Holy Cross Parish, Fairview St. John Parish, Girard
Tuesday	May 14	7:00 pm	BLESSED SACRAMENT CHURCH ERIE	Blessed Sacrament Parish, Erie
Sunday	May 19 (Pentecost)	2:00 pm	QUEEN OF THE WORLD CHURCH ST. MARYS	Queen of the World Parish, St. Marys Sacred Heart Parish, St. Marys St. Boniface Parish, Kersey St. Mark Parish, Emporium St. Mary Parish, St. Marys
Tuesday	May 21	7:00 pm	ST. JOSEPH CHURCH LUCINDA	St. Joseph Parish, Lucinda Immaculate Conception Parish, Clarion St. Charles Parish, New Bethlehem St. Eusebius Parish, East Brady St. Mary Parish, Crown St. Michael Parish, Fryburg
Thursday	May 23	7:00 pm	OUR LADY OF PEACE CHURCH ERIE	Our Lady of Peace Parish, Erie
Wednesday	May 29	7:00 pm	ST. FRANCIS XAVIER CHURCH McKEAN	St. Francis Xavier, McKean Our Lady of the Lake Parish, Edinboro St. Teresa of Avila Parish, Union City St. Thomas the Apostle Parish, Corry